KAIVALYA VIDYA NIKETAN, LONAVLA

SPLIT OF SYLLABUS – ACADEMIC YEAR (2024-25)

Class: 9th

Subject: Information Technology

Month	Topic Name
April	1. Communication Skills-I, Self-Management Skills
May	**Summer vacation**
June	2. ICT skills-I, Introduction to IT-ITeS industry
July	3. Data Entry & keyboarding Skills
August	4. Digital Documetation
September	**Term-1 Examination**
October	5. Entrepreneur Skills- I, Green Skills-I
November	6. Electronic Spreadsheet
December	7. Electronic Spreadsheet
January	8. Digital Presentation
February	9. Digital Presentation
March	**Term-2 Examination**